

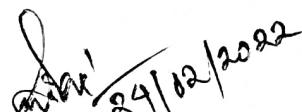
Government of Tripura
Education (Higher) Department
GOMATI DISTRICT POLYTECHNIC
Fulkumari, Udaipur, Gomati Tripura

No.1(11)-GDP/UDP/Esst.(Proc.)/Sc. Lab/2022/3852 - 58

Dated: 24-02-2022

SHORT NOTICE INVITING QUOTATION

Sealed item rate quotations are hereby invited from eligible manufacturers/ distributors/ suppliers/ authorized dealers for "**Supplying Physics and Chemistry Laboratory Items**" at Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura. Detailed specification, necessary terms & conditions and requisite documents may be downloaded from the website: www.gdp.nic.in. Interested bidders may send or drop their bids and offers to the "Principal, Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura" in sealed cover superscripting "**Quotation for supplying Physics and Chemistry Laboratory Items**" latest by **07-03-2022** upto **1:00 PM**. The quotations will be opened on the same day at **1:30 PM**, if possible, in presence of intending bidders. Quotations received after the due date and time will not be taken into consideration. The undersigned reserves the right to reject any quotation including the lowest one without assigning any reason thereof.



(Suraj Deb-Barma)
Principal-in-charge
Gomati District Polytechnic
Fulkumari Udaipur, Gomati Tripura

Copy to:-

1. The DDO, Gomati District Polytechnic, Fulkumari, Udaipur, for information.
2. The Member Secretary, Institutional Procurement Committee, GDP, Fulkumari, Udaipur for information.
3. The Convener (Website development & maintenance), GDP, Fulkumari, Udaipur for uploading the said Short Notice Inviting Quotation for "Supplying Physics and Chemistry Laboratory Items" on the Institute website.
4. First Year Coordinator, GDP, Fulkumari, Udaipur, for information.
5. The Account Section, GDP, Fulkumari, Udaipur, for information.
6. The Store Keeper, GDP, Fulkumari, Udaipur, for information.
7. Notice boards, GDP, Fulkumari, Udaipur.

INSTRUCTION TO BIDDERS

1. Last Date & Time of submission of quotations/bids: **07/03/2022, upto 1:00P.M.**
2. Date and Time of opening of quotations/Bids: **07/03/2022 at 1:30 P.M., if possible.**
3. If the date of opening bids specified in the notice happens to be a holiday, the bids shall be opened on the next working day at the same time without any further notice.
4. Quotations/Bids received after the last date will not be taken into consideration.
5. The bid documents should accompany the copies of necessary documents such as, valid GST registration, Trade license and PAN card.
6. The dealer/supplier/firm/manufacturer should have been in **existence for at least last one year** (proof to be attached).
7. The quotations should be send or dropped in a sealed cover and superscripted as "**Quotation for supply of Physics and Chemistry Laboratory Items**".
8. Rates quoted must be valid for 01 (one) year.
9. The rates should be inclusive of all taxes, duties, freight, packing, forwarding, transportation, etc.
10. The defects noticed in the material/item supplied by selected bidder during the contract period will have to be replaced with items of same/similar make at no additional cost.
11. The bidder shall hold their offer valid for a minimum period of 01 (One) year from the date of awarding of rate contract.
12. The rate running contract will be for an initial period of 01 (One) year from the date of awarding of rate contract. The selected bidder will have to supply the item(s) at the offered rate for a period of 01 (One) year from the said date. **The same may be extended on mutual consent.**
13. Unit rate and make/specification/quality, if any, for each item has to be specified in the enclosed format as in **Annexure - A. While submitting the bid, the bidder shall submit the details in the prescribed format duly signed on each and every page of the quote.**
14. While submitting the bid, the bidder shall include a Declaration as in **Annexure – B.**
15. Payment will be effected after satisfactory supply of the item(s) corresponding to each supply order and also subject to the availability of necessary funds at Gomati District Polytechnic (GDP), Udaipur, Gomati Tripura for procurement of the same.
16. Unless authorized by GDP, the Supplier must submit GST invoice/bill (in triplicate) in respect of the subsequent Purchase Order, and such invoice must indicate the Purchase Order's identification number.
17. The prices shown in quotation should be final and may not be increased under any circumstances.
18. If the originality & quality of item(s) are found to be questionable or compromised during the inspection, the item(s) should be replaced with immediately.
19. The Institute reserves the right to award RRC (Rate Running Contract) to multiple agencies for the item(s) found to be lowest in value.
20. In the event of maximum items being quoted lowest by a single bidder, the Institute at its discretion may request the L1 bidder to match the rate for remaining items at a price quoted lowest by other bidders.
21. For clarification on any issue the bidder may contact Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura during the working days on or before 06/03/2022 between 11.00 AM to 3.00 PM or may submit their queries through email at procurement.gdp@gmail.com.
22. The quotation is not transferable.
23. The offers received through telex / tele-fax / e-mail will not be accepted by the Institute under any circumstances.
24. The Institute shall not be responsible for any delay / loss or non-receipt of quotations/bids by post/ courier service.
25. No unsolicited correspondence shall be entertained after the submission of the offer.

26. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The Institute's competent authority on recommendation of the Purchase Committee, reserves the right to select any bid on the grounds of quality, brand reputation, offer of additional / special features, compatibility, etc.
27. The Institute also reserves the right to reject any bids with unbranded / sub-standard brand / un-certified brands even if they are found to be lowest.
28. Delivery is to be made within 15(Fifteen) days from the date of receipt of supply order.
29. In case the ordered items could not be delivered within due date for reasons such as, force majeure, transportation delay or any other unavoidable circumstance, then the delivery period may be extended on request by the supplier.
30. The damaged and the rejected quantity shall be replaced within 15 (Fifteen) days time positively.
31. If the item(s) are not upto the prescribed quality or specification, it is liable for outright rejection.
32. At the time of dispatch of consignment, Delivery Note / Challan should be given along with the consignment.
33. Indicate authentic GST rate as per GST notification of each item. Ambiguous/false/misleading GST rate quoted by any bidder shall simply terminate his/her candidature in this quotation and then he/she will have no rights to enquire any issues related to this quotation.
34. The bidder(s) are requested to visit the Institute website www.gdp.nic.in for any information/updates/corrigendum. The Principal or Institutional Procurement Committee, Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura may be consulted if required.
35. The bidder(s) shall quote the rates and amounts quoted by them **both in figures as well as in words**. If the amount in figure is not legible then the amount mentioned in words will be taken into consideration.
36. The Quotation Inviting authority reserves the right to cancel the quotation any time without showing any reason to anyone thereof

GENERAL TERMS & CONDITIONS

1. ACCEPTANCE OF THE PURCHASE ORDER

The Purchase Order may only be accepted by the Suppliers signing and returning an acknowledgement copy or by timely delivery of the goods in accordance with the terms & conditions of the Purchase Order as specified. Acceptance of the Purchase order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of the Purchase Order, including the General Terms & Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind Gomati District Polytechnic, unless agreed to in writing by a duly authorized official of Gomati District Polytechnic.

2. FITNESS OF GOODS/PACKAGING

The Supplier shall warrant that the goods, including packaging, conform to the specifications for the goods ordered under the Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by Gomati District Polytechnic, and are free from defects in workmanship and materials. The Supplier also shall warrant that the goods are contained or packaged adequately to protect the goods.

3. INSPECTION

Gomati District Polytechnic shall have a reasonable time after delivery of the goods to inspect them for acceptance of goods or rejection of goods that does not conform to the Purchase Order. Payment for goods pursuant to the Purchase Order shall effect only on acceptance of the goods. Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

4. LATE DELIVERY

Without limiting any other rights or obligations of the parties if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in the Purchase Order, the Supplier shall (i) immediately consult with Gomati District Polytechnic to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by Gomati District Polytechnic.

5. ASSIGNMENT AND INSOLVENCY

- a. The Supplier shall not, except after obtaining the written consent of Gomati District Polytechnic, assign, transfer, pledge or make other disposition of the Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under the Purchase Order.
- b. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, Gomati District Polytechnic may, without prejudice to any other rights or remedies, immediately terminate the Purchase Order by giving the Supplier written notice of termination.

6. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public in any instance that it is furnishing goods or services to Gomati District Polytechnic without obtaining specific permission from the competent authority.

ANNEXURE – “A”**REQUIREMENT FORMAT / REQUIREMENT SCHEDULE**

Sl. No.	Name of Items	Brand / Mfg. Name (prolific Brand/ Mfg.)	Unit price in INR	% of GST (if any) per unit	Rate per Unit in INR including GST	Discount per unit in INR	Total Price per unit after discount in INR including GST
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PHYSICS LABORATORY ITEMS

1.	Spherometer Single disc 1/100 mm						
2.	Glass slab 75x50x18 mm						
3.	Plane glass mirror 75x50x18 mm						
4.	Convex mirror FL 10-30 cm, diameter 50 mm						
5.	Concave mirror FL 10-30 cm, diameter 50 mm						
6.	Beaker 50 ml						
7.	Test tube 20ml						
8.	Helical spring with stand						
10.	Slotted Weight (with hanger) 250gm						
11.	Slotted Weight (with hanger) 500gm						
12.	Vertical scale 300mm						
13.	Pin						
14.	Optical bench 1.5 m long						
15.	Convex lens FL 5 cm, diameter 50 mm						
16.	Resistor (10kohm)						
17.	Bread board						
18.	Single stand wire						

CHEMISTRY LABORATORY ITEMS

19.	Measuring Cylinder 10 ml						
20.	Measuring Cylinder 25 ml						
21.	Measuring Cylinder 100ml						

Signature of Bidder with seal and date

Sd/- Principal-in-charge
Gomati District Polytechnic

22.	Measuring Cylinder 250ml					
23.	Measuring Cylinder 500ml					
24.	Volumetric Pipettes 25 ml					
25.	Glass Funnel 250 ml					
26.	Volumetric flask 100ml					
27.	Volumetric flask 250 ml					
28.	Volumetric flask 500 ml					
29.	Dropper 4'' borosilicate glass with scale rubber					
30.	Burette stand with double clamp (metallic)					
31.	Hydrochloric acid					
32.	Phosphoric acid					
33.	Phenolphthalein indicator					
34.	Acetone					
35.	Distilled water					
36.	Universal indicator Ph 4.0-11.0					
37.	Hydrogen peroxide					
38.	Methyl orange solution					
39.	Oxalic acid					
40.	Sodium thiosulphate					
41.	Sodium carbonate					
42.	Starch					
43.	Zinc sulphate					
44.	Copper sulphate					
45.	Potassium nitrate					
46.	Buffer capsule					

N.B.: If any of the bidder wishes to quote different manufacturer's rate for a single item, then it may be quoted in separate format and has to indicate brand name, % of GST per unit in each case, Rate per unit of that specific item including GST, discount and total price per unit of each item including GST, i.e. as per above format for each of the manufacturer. Kindly specify Unit Price, GST separately (if applicable), discount (if any) for each item.

ANNEXURE – “B”

(To be typed on the Company Letterhead)

DECLARATION

To
The Principal
Gomati District Polytechnic
Fulkumari, Udaipur, Gomati Tripura

Subject: Supply of Physics and Chemistry Laboratory items.

Sir,

I/We, the undersigned bidder having read and examined in details, the specifications, terms and conditions, and all bidding documents in respect to the SNIQ No. _____ date _____ do hereby propose to supply Physics and Chemistry Laboratory items as specified in the bidding documents. I/We also do hereby solemnly affirm and declare that:

1. My/Our organisation does not have any legal suit/ criminal case pending against it for violation of any law.
2. My/Our organisation has not been blacklisted or debarred by any state or central government organisation.
3. The information furnished in the quotation is accurate and true to the best of my/our knowledge.
4. My/ Our firm shall not pay any type of commission to any person in regard to this tender.
5. The Terms & Conditions of this proposal are valid for a period as mentioned in the SNIQ.

Thanking you,

Yours faithfully,

(Signature of the bidder with seal and date)